## V7 - Adapting the keys to Rapport

4 Keys to Rapport	Virtual challenge	Online Meeting
<ul> <li>EMPATHY</li> <li>Ability to understand and share the feelings of another</li> <li>Ask about the other person (activates reward processing area of brain) and use active listening to show you are interested</li> </ul>	<ul> <li>Tougher to pick up on feelings and emotions</li> <li>Active listening challenges due to lack of body language. Also verbal nods [yes, uh-huh, I see] distract attention.</li> </ul>	<ul> <li>Keep video on and encourage others to do so</li> <li>People make deeper connections when they can see the other person</li> <li>Enhances Trust</li> <li>Allows pacing and leading of body language</li> <li>Alter active listeninguse obvious body language e.g. nods</li> <li>Pick up on background objects – cues to establish common ground</li> </ul>
<ul> <li>AUTHENTICITY</li> <li>Be yourself – allow your unique personality to come out</li> <li>Avoid using pacing and leading techniques to be manipulative – instead use as part of a natural organic conversation</li> </ul>	<ul> <li>Video meetings are inherently less 'authentic' than face to face</li> </ul>	<ul> <li>Keep video on</li> <li>Display background objects illustrating interests and personality</li> <li>Use natural background if professional – authentic, rather than virtual backgrounds</li> </ul>
<ul> <li>SIMILARITY AND COMMONALITY</li> <li>People like people who are similar to them – names, movement, interests, behaviours</li> <li>See pacing and leading</li> </ul>	<ul> <li>Lack natural organic social interaction – at beginning and end of meetings</li> <li>You have video but only head and shoulders visible – not as easy to match and mirror</li> </ul>	<ul> <li>Need to take the lead and structure in 'social' aspect. 'Before we begin, how was your weekend?'</li> <li>Start – check in with everyone</li> <li>Pick up social at end of meet. Use questions or volunteer. 'I'm off mountain biking this weekend, what are you up to?'</li> <li>Pace and lead voice tone, volume, words etc.</li> <li>Pace and lead interests and hobbies, family</li> <li>Maybe break out with someone after. Often post meeting discussions can be of greatest value. 'Jim – could you stay on the call for a minute?'</li> <li>Home environment – clues to personality, natural reference points for rapport building</li> </ul>
<ul> <li>SHARED EXPERIENCE AND COLLABORATION</li> <li>Collaboration builds psychological ownership and connection to co- collaborators</li> </ul>	<ul> <li>Cannot sit round a table and work on a document together or get up and brainstorm ideas on a whiteboard</li> </ul>	<ul> <li>Use technology tools – whiteboard and annotate to build collaboration</li> <li>Use language to frame the conversation as collaborative.</li> <li>Use questions to deepen other person's understanding as well as yours</li> <li>Define problems using buyers own words</li> </ul>
4		